

Annual Report

2013-2014



John Howard

Society of Newfoundland and Labrador

Table of Contents

Who we are.....	1
President’s Report.....	2
Executive Director’s Report.....	6
Program Reports	
Howard House.....	9
C-STEP.....	14
Home for Youth.....	18
Learning Resources Program.....	23
1-2-1 Prison Visitation Program.....	30
Prison Library Program.....	32
Regional Director’s Report.....	34
West-Bridge House.....	39
Community Based Intervention Program.....	43
Horizons Program.....	48
Linkages.....	50
The Loretta Bartlett Home for Youth.....	51
Board of Directors and Provincial Office List.....	54
Staff and Volunteer List.....	55
Committees – St. John’s.....	58
Minutes of the Annual General Meeting.....	59
Auditors Report.....	61

John Howard Society of Newfoundland and Labrador

Provincial Headquarters

426 Water Street
 St. John’s, NL A1C 1E2
 Phone Number: 709-726-5500

Website: www.johnhowardnl.ca

Corner Brook Office

278 Curling Street
 Corner Brook, NL A2H 3J7
 Phone Number: 709-785-7652

Stephenville Office

92 West Street
 Stephenville, NL A2N 1E4
 Phone Number: 709-643-5894

Who we are...

Mission Statement

Rehabilitation of offenders and safer communities through effective, just and humane responses to the causes and impacts of crime.

Core Values

- ❖ People have the right to live in a safe and peaceful society.
- ❖ Every person has intrinsic worth and the right to be treated with dignity, fairness and compassion before the law.
- ❖ All people have the potential to become responsible citizens.
- ❖ Every person has the right and the responsibility to be informed about and involved in the criminal justice system.
- ❖ Justice is best served through measures that resolve conflicts, repair harm, and restore peaceful relations in society.
- ❖ Independent, autonomous volunteer organizations have a vital role in the criminal justice process.

PRESIDENT'S REPORT

The past year has been one in which the organization faced many challenges. The major focus of the Society has necessarily been on sustaining essential services in the face of an almost 25% reduction in funding for non-residential programs (and over 12% of our overall budget). This necessitated significant adjustments in the manner in which programs were delivered; the levels and deployment of staff in certain programs; and the accommodations available to house certain staff and programs. Furthermore, because word of these cutbacks came very late in the previous fiscal year, there was very little time available to do the necessary planning to address these shortfalls.

A comprehensive plan was developed to cope with these limitations. Much attention had to be paid throughout the year to carefully adhering to this plan, which was a fine balance between program need and available finances. While implementing this plan over the past year, efforts also continued to have at least some of the lost funding reinstated, as well as to find alternate sources of funding. Unfortunately in the atmosphere of austerity which prevailed, we achieved only very limited success in replacing lost funding. In fact, the year brought further losses and limitations in funding, though not of the scope seen at the beginning of 2013-14.

I am pleased to report that, in spite of the difficulties faced, the Society's plan for the year proved to be very effective in sustaining programs and preserving core operations and competencies. The Society finished the year within budget. Having made many difficult adjustments to our base cost structure, we are relatively well prepared to continue into 2014-15, during which we expect no significant reinstatement of the revenue lost in 2013-14. Though efforts will continue with respect to procuring new and/or reinstated funding, we are confident that the Society can sustain its current operations, barring any further unforeseen contingencies.

As part of its on-going mandate to explore new funding possibilities, and in view of the serious financial challenges faced by the Society as a result of government cutbacks, the Board established a Fundraising Committee in June. The goal of this Committee is to explore opportunities for new sources of funding in the public, private and community sectors. These could include grants, contracts of service, and partnerships focusing on both existing and emerging program needs.

The Committee met several times and some progress was made. We will continue to pursue new opportunities, recognizing that this process will be ongoing and that full realization of the goal of significantly expanding our funding base will involve a long-term developmental process.

In the meantime, over the past year, through the efforts of the Executive Director and staff, the Society has expanded its positive impact and involvement in the community and its service to our target populations. This has been done, among other means, through effective partnerships with community groups. For example, the sponsoring of a community workshop on Domestic Violence

in partnership with the RNC, and the very pivotal involvement of our Executive Director in the NL Housing and Homelessness Network and the Community Advisory Committee for Homelessness: St. John's. These kinds of partnerships are extremely important, as they build broader relationships with agencies whose mandates overlap with ours and they improve our clients' access to essential services.

During the year, Paul Ludlow joined the Board. Paul brings a broad range of knowledge and talent gained from more than 30 years experience in senior positions in youth and adult corrections, and social program administration. We welcome Paul and look forward to his contributions to the Board.

Also during the year we lost the services of Paul Riley, who had served as one of our West Coast board representatives. Paul's deep commitment and passion for the work that we do will be sorely missed. We know that Paul will continue to show the same qualities in his future endeavors. We thank him sincerely and wish him well.

During the year, the Board reviewed its Mission and Ends Statements. The Ends Statements reflect the overall goals of the Society. As a result of this review, it was determined that the existing Ends Statements were, for the most part, current and relevant. Thus, only a few minor wording changes were necessary to improve clarity; these minor changes have been made.

The Mission Statement was reviewed in detail and it was deemed necessary to revise it in order to increase clarity and to align it more consistently with current terminology. The revised statement reads as follows:

"Rehabilitation of offenders and safer communities through effective, just and humane responses to the causes and impacts of crime".

This revised Mission Statement has been approved and implemented.

Another important task identified for 2013-14 was a review of the Society's by-laws, which had not been revised for several years. The result of this review was that while the by-laws were largely deemed to be effective, there was a need for revision and modernization in a number of areas. Most notable of these were provision for the use of electronic communications; criteria for membership and for election/appointment to the board of directors; and the nomination process.

Appropriate amendments to the by-laws were drafted and passed by the Board in January 2014. These will be presented to a Special Meeting of members in the spring.

It was reported in the 2012-13 Annual Report that the Society had adopted a plan to address service needs in Labrador. Plans had been made to actively pursue a process of community consultation beginning in the fall of 2013, leading to a community-based service development plan. Unfortunately the 2013-14 funding cutbacks eliminated available funds to actively pursue

this process and forced the Society to concentrate its human resources on implementing the plan to cope with cutbacks. The Society has not changed its commitment to Labrador. Discussions and program research have continued. As well, we have been exploring alternative funding sources in order to allow us to actively implement our planning, consultation and service development process. It is hoped that we can become active in this respect during the coming year.

In recognition of the vital role played by housing in the lives and effective reintegration of offenders, the Board has, on the recommendation of the Executive Director, placed a priority on housing. Specifically, the Board has identified involvement in meeting the housing needs of our clients as one of its goals. During the year, primarily through the efforts of our Executive Director, considerable progress has been made in defining our clients' overall housing needs, identifying options as to how they might best be met physically, and identifying funding possibilities that might be pursued either independently or in partnership with other community organizations. The possibilities are exciting; as they hold promise to address a pivotal area of need. The Society is very committed to pursuing this area of need; however, in view of its financial scope and complexity, it will be approached with caution.

As reported in last year's Annual Report, the Society had identified the need to explore the possibility of selling its building at 426 Water Street and acquiring a larger building which would accommodate all of the society's administrative and non-residential programs in the St. John's area. The need to pursue this initiative was heightened by the cutbacks in program funding for 2013-14 and the loss of some of the Society's rented accommodations. This necessitated housing more program staff at the Water Street site. The Board and the Executive Director were very actively engaged in addressing this need. Options explored included purchasing property on the open market; acquiring surplus government buildings; acquiring government land upon which to build; and exploring partnerships with other community organizations. Efforts in this regard are ongoing and some exciting possibilities exist. Owing to the magnitude of the financial and time commitments involved, the Board must proceed with caution.

The Terry M. Carlson Scholarship Fund was established in 2007 to provide two \$250 scholarships to clients who were pursuing post-secondary education. At that time an amount of \$10,000 was invested with the Community Foundation of NL. The intent was that this amount would grow and provide the necessary return annually to fund the scholarships. Owing to a poor investment climate, the fund did not perform as expected and could not provide the annual returns necessary, thus forcing the Society to find alternate ways of funding the scholarships. After some delay, I am happy to report that almost \$9,800 of the \$10,000 invested with the Community Foundation has now been returned. This amount, along with an extremely generous donation of \$5,000 from an anonymous member of the Society, matched by a \$5,000 contribution from the Society itself, has been invested in a fund owned and administered directly by the Society. It is hoped to grow this fund in future. In the meantime, it will adequately fund the annual awards.

John Howard Week was held from February 9–15th. From the Board's perspective, the highlight of the week was our annual meeting with the Minister of Justice and his senior staff. This year's meeting covered a broad range of topics including the new prison; possible new program initiatives; the potential for government to assist the Society in locating available land for capital projects; and a commitment to work with the Society to conduct a review of funding levels in light of ongoing base cost escalations in funded programs. Discussions on these issues are continuing.

The Society continues to be formally affiliated with the John Howard Society of Canada and through it, to the John Howard Societies in the other provinces and territories (the exceptions being Yukon and Nunavut). These represent in total some 64 John Howard Societies across the country. This affiliation enables the John Howard Society of Newfoundland and Labrador both to gain valuable information and support, as well as to exert a much stronger influence on national policy through collective action. As well, it enables the Society to participate in national standards and a national insurance package, both of which ensure adherence to best practices. The John Howard Society of Newfoundland and Labrador is represented on the national board by Catherine Gogan, currently serving as Past President and myself, currently serving as Vice President.

To conclude, the past year has been very challenging; however, the Society has come through the year strong and ready for the challenges of the future. While working to sustain all core programs, we will continue to identify emerging needs and to seek ways of meeting them. Of particular emphasis in the coming year will be services to Labrador; a better focus on the needs of women; meeting the housing needs of clients; and addressing the accommodation needs of administration and programs in the St. John's area.

In closing, on behalf of myself and the Board, I want to extend our most heartfelt thanks to our managers, staff and volunteers for their tremendous contributions throughout the year. Everyone involved in the Society's operations this year was impacted by the changes necessitated by the funding cutbacks. In the face of these difficulties, the level of support, innovativeness and commitment was unprecedented. We look forward to working with all staff and volunteers over the coming year to ensure continued excellence in the Society's programs.

Bryan Purcell, President, Board of Directors

EXECUTIVE DIRECTOR'S REPORT

The past year proved to be one of the more challenging years for the John Howard Society of Newfoundland and Labrador. With virtually no notice and late in the previous fiscal year, the Society would learn it would be facing significant funding shortfalls for 2013-14. The reduction would come primarily from the provincial government's decisions around service delivery and it would have a far reaching effect on a large number of community organizations in the province. Closer to home, the funding cuts would primarily impact the Society's employment/education services, the Family Violence Intervention Court services, and the Community Support Program. Funding cuts from Correctional Service of Canada would also impact the C-STEP program.

As the Society programs are so intricately connected, the impacts were felt throughout the organization and decisions had to be quickly made to ensure the viability of other programs. It became evident we would need to make some decisions around divesting of some of our program space. Luckily we were able to reconfigure some existing space at other JHS sites to make the necessary consolidations. In St. John's, it would mean the termination of our leased space on Harvey Road which housed our C-STEP Program. The program would then be consolidated at the Water Street site. On the west coast our Stephenville office, as well as the Community Based Intervention program and the Horizons program located in rental space on Neptune Drive would be relocated to other JHS owned property located on West Street. Most regrettably, the funding cuts would ultimately mean a reduction in staff.

Despite the setbacks in some program areas, there also were many accomplishments throughout 2014. I am happy to report the Society provided programs and services to more than one thousand individuals and their families. In addition, the organization was able to complete the year within budget and is in a sound financial position moving forward.

I would like commend and thank all our staff and volunteers for not only weathering a difficult period but for continuing to focus on putting the needs of clients first as well as finding new and creative ways to continue to meet our mandate. Further information on programs and services will be contained in detailed programs reports to follow.

Public Information, Commentary and Advocacy

Throughout the year, the John Howard Society presented information about its programs and services in forums such as classrooms, conferences and workshop presentations.

The organization commented publically on a number of correctional matters including: the loss of community agency funding for employment related services; government's decision not to continue funding for the Family Violence Intervention Court; the negative impacts from increases to victim surcharges; waitlist for residential addictions treatment; drugs and crime; and the use of ticketing for possession of cannabis.

The Society participated in a roundtable discussion with VOXM Radio which discussed the need

for a new provincial correctional center and the importance of rehabilitation services to enhancing public safety. The Society was also a guest on the radio station VOWR to talk about our involvement with the Santa Clause Parade and the work of the Society in general.

Special Events

Annual Christmas Party for Disadvantaged Children

The Annual Christmas Party for Disadvantaged Children was again organized by Susanne Rendell with support from Society staff, volunteers and the business community. This year it was held at the St. Andrews Presbyterian Hall and was attended by 50 children and their families. Once again it was a wonderful event for all who participated.

John Howard Society Week- February 10 -17, 2013

This was the twenty-eighth straight year having a John Howard Society Week. Again it was a great opportunity to showcase the work of the Society. Two articles also appeared in print media around the work of the organization.

As we have done every year around JHS Week, we met with the Minister of Justice to discuss a number of important correctional issues. Other events during the week included hosting a number of Open Houses. All four of our residential programs across the island opened their doors and invited their community and government partners as well as other supporters to join them for lunch. The Learning Resources program delivered a presentation on risk assessment for the St. John's probation staff and both the St. John's and Stephenville offices ended the week with a lunch for staff and board. In St. John's, the lunch speakers included Superintendent of Prisons Graham Rogerson, Forensic Psychologist Stephanie Cull and Amanda Antle from our Learning Resources program.

Pancake Breakfast

In March, the Society joined with CBC and the Newfoundland and Labrador Housing and Homelessness Network for the annual CBC Pancake Breakfast to help fight homelessness and raise awareness about affordable housing in our province. Staff and volunteers helped out with the event and the Society was chosen as one of the recipients of the funds raised.

RNC Domestic Violence Presentation

Along with JHSNL, there are a large number of community organizations working to end domestic violence in our communities. In an effort to enhance awareness and to bring the service providers together, the Society organized an event in January to hear about the work that was being undertaken by the Royal Newfoundland Constabulary in the area of family violence. The RNC's Domestic Violence Coordinator Susanne Fitzgerald was the presenter and shared some of

initiatives the force is engaged in, including conducting domestic related criminal investigations, risk assessments, assisting high-risk victims of domestic violence, liaising with community stakeholders and the overseeing domestic investigations for pro-active intervention and prevention efforts. The event was well attended with a large cross section of community groups and government organizations who work with both victims and offenders.

John Howard Society of Canada

In October, the John Howard Society of Canada held its Annual General Meeting and Conference in Vancouver. The executive director along with President Bryan Purcell and Vice President Phonse Miller attended on behalf of JHSNL. This year's conference theme was titled "Health Behind Bars and in Community Corrections". The conference participants heard from some excellent presenters including the BC Civil Liberties Association and Dr. Ruth Martin from the Collaborating Center for Prison Health and Education.

Partnerships

In furtherance of our mission, the Society continued to strengthen existing partnerships as well as built new ones. Our partners included the Atlantic Halfway House Association, Newfoundland Housing and Homeless Network; St. John's Community Advisory Committee on Homelessness; the Justice Minister's Committee on Violence Against Women; and the St. John's Mayor's Crime Prevention Committee. These partnerships along with our government partners are critically important to the work of the Society and we want to thank them all for their support throughout the year.

Board, Staff & Volunteers

The Society is very fortunate to have so many great staff and volunteers who work hard to sustain and enhance the services of the Society. I will always be grateful for their many contributions. A special thanks to the JHS Board of Directors for their support and direction. And finally to our clients and former clients who have worked to overcome many obstacles in their journey to living a more fulfilled life - well done.

After a challenging year, we look forward to the new year with a renewed determination to provide just, humane, and effective responses to the causes and consequences of crime.

Cindy Murphy, Executive Director

HOWARD HOUSE

The following report outlines the activities of the Howard House Program for 2013-14. This year represented the program's 37th year of operation and proved to be a busy year with an increase in overall bed days. Under the umbrella of Howard House, is the residential program for 16 males on either day parole (DP), full parole (FP), statutory release (SR), statutory release with residency (SRR), temporary absence (TA) or probation. We facilitate three streams of an addictions program, Moderate Intensity Management of Offender Substance Abuse (MIMOSA). The three streams include a residential MIMOSA, a non-residential or MIMOSA Day program and a group at Her Majesty's Penitentiary. As well, Howard House is home to the Prison Liaison/Family Services program. We are fortunate to have a very dedicated group of 11 core staff, eight relief staff and approximately 20 volunteers, who all play a vital role in the operations of Howard House.

In 2013-14, Howard House provided a total of 3,139 bed days to Correctional Service of Canada (CSC) clients; a small increase of 61 bed days. Corrections and Community Services (CCS) - Adult Corrections Division utilized 2,450 bed days; this represented an increase of 436 bed days. Overall, Howard House averaged 15.3 bed days for the fiscal year.

Table 1 – Referrals to Howard House

CSC	Day Parole	Full Parole	Statutory Release	Statutory Release with Residency	LTSO	Total
Federal Referrals	12	3	10	5	2	32
Provincial Referrals	21	-	NA	NA	NA	21

Table 2 – Absences from Howard House

CCS	Temporary Absence	Probation	Conditional Sentence	Total
	64	3	-	67

Of the 120 admissions to the program, 88 successfully completed their residency, while 14 continued as of March 31, 2014. Of the 18 who failed to complete the program, 14 were for technical violations, often directly related to substance abuse. Three went unlawfully at large and one requested to be returned to custody. As approximately 80% of admissions to the program were assessed as having addictive behaviours, many of which are directly linked to criminal behaviours, suspensions from the program became necessary to reduce the likelihood of re-offending.

Referrals to the Howard House program are carefully screened by our Admissions Committee which continues to meet weekly as required. A total of 212 presentations were made with an average of four presentations per meeting. The following table represents the decisions of the Admissions Committee for 2013-14.

Table 3 - Admissions

Admissions	Accepted	Denied	Total	Acceptance Rate
CSC	86	38	124	70%
TA	73	12	85	86%
Probation	3	-	3	100%
Total	162	50	212	76%

Howard House would like to thank the following members of the Admissions Committee for their contributions: Royal Newfoundland Constabulary Constable Jake Stanford; Prison Liaison/Family Services Coordinator Julie Philippe; Howard House staff Valerie Flynn and Bill Ranson for their valuable contributions and sound decision making.

Moderate Intensity Management of Offender Substance Abuse (MIMOSA) Program

Our Moderate Intensity Management of Offender Substance Abuse (MIMOSA) program has been a successful part of Howard House for the past ten years and we anticipate its success will continue in the future. 2013-14 was the sixth year that the MIMOSA program was open to both residential and non-residential clients, allowing clients who do not necessarily need all the support of a halfway house to access addictions programming. The table below represents the activities of the MIMOSA program for 2013-14.

Table 4 – MIMOSA – Howard House

MIMOSA	Assessed	Started MIMOSA	Successful Completion	Incomplete	On-going
CSC	2	2	2	-	-
TA	30	30	21	12	4
Probation	2	1	-	-	1
Day Program	14	13	4	8	1
Total	48	46	27	20	6

Howard House also facilitates the MIMOSA program inside Her Majesty's Penitentiary. The following table outlines the activities of HMP MIMOSA program for 2013-14.

Table 5 – MIMOSA – Her Majesty’s Penitentiary

MIMOSA	Referred	Assessed	Successful Completion	On Going	Incomplete	Transferred to HH MIMOSA	Assessed but refused to attend
HMP	61	61	39	7	8	12	2

The Prison Liaison/Family Services Program

The Prison Liaison Family Services Program has been providing contact, support and services to Newfoundland and Labrador federal offenders and their families since its inception in 1984. The program continues to be funded and supported to meet the needs of Newfoundland and Labrador offenders transferred out of the province and their families. Services are provided through regular federal prison visits, an annual family prison visit and in-office services. Supportive counselling, information services and referrals are provided to clients and families. Institutional staff, local CSC staff, inmate representatives and clients continue to contribute to the provision of a successful service.

During visits to the five federal institutions (Atlantic, Dorchester, Springhill, Westmorland and Nova) individual meetings are held with Newfoundland and Labrador offenders to assist them in preparation for eventual reintegration back into the community. Supportive services are provided for both male and female offenders. Long-term clients from the province, who are years away from release and isolated from their home communities for extended periods of time, are provided ongoing contact, updates on community and family, as well as the opportunity to develop community support while serving their sentences. The annual family prison visit provides the opportunity for families to spend quality time with their loved ones serving their sentence outside the province. This continues to be an important link for those who utilize the program.

Prison Services

During federal prison visits in June and October 2013, a total of 70 individual interviews were conducted in Atlantic, Dorchester, Nova, Springhill and Westmorland Institutions. Services were provided, through individual interviews, with clients, regular meetings with Newfoundland groups and liaison with institutional staff and parole officers. Meetings held with individual clients helped address issues relevant to all Newfoundland and Labrador inmates and continued to encourage the development and maintenance of the Newfoundland groups which serve as a resource for those from this province.

Family Services

Families play a vital role in the successful reintegration of offenders back into their home communities.

In addition to the annual family prison visit, family members access support and information services to provide assistance with their continued involvement with the criminal justice system. Many family members request information about visiting the federal institutions, the federal system in general, while others just want to contact and support their loved ones in prison.

The Family Support group was re-established in early 2013 and meets monthly. The group is co-facilitated by the coordinator and a volunteer from Howard House. The group arose out of a need for family members to have a safe and open place to be able to discuss the incarceration of a loved one with other people in similar circumstances.

Family Prison Visit 2013

The Family Prison Visit provided families and their incarcerated loved ones an opportunity to visit and spend extended time together without the concern over cost or travel arrangements. This year the family visit took place in October 2013 with 12 family members from the Avalon Peninsula participating in visits at Dorchester and Westmorland Institutions only. Institutional staff, Newfoundland inmate representatives and JHS staff ensured it was an enjoyable weekend.

John Howard Society staff members Tracy Elliott, Val Flynn and the coordinator Julie Philippe, did a great job supervising activities of the families both inside and outside of the institutions, despite the challenges they faced. These challenges included: an inmate at Atlantic cancelling his visit (which included two family members); as well, the coordinator was contacted by Nova Institution and informed that the private family visit trailer was booked by another inmate and the necessary security screening was not completed. This resulted in another visit being cancelled that also included two family members. A few days prior to the scheduled visits, the coordinator was notified of a lockdown at Springhill. This resulted in two visits, which included three family members being cancelled.

Despite these setbacks, the annual family prison visit was once again a successful endeavour made possible by both JHS and institutional staff. The tremendous support of Mountain Top and Springhouse Hospitality Houses for the family members and program staff ensured that all had a home-like atmosphere to relax during the evenings of the family prison visit.

Volunteers

Volunteers continue to play a vital role in the operation of Howard House and this year was no exception. Thirty-one volunteers provided an estimated 2000 hours of direct service to the program during this fiscal year.

Volunteers continue to be such an important part of the Howard House program as they contribute in so many ways. Some of the volunteer roles include: providing a pro-social support to the residents, assisting staff with supervision and the daily operations of the program and the recreation program. All funds made available to the recreation program are achieved through

fundraising by staff and volunteers. This year staff and volunteers sold tickets on a beautiful Newfoundland print painted and donated by Debbie Fagan. Ticket sales and recycling enabled the recreation program to organize bi-weekly events such as bowling, movies, and visits to the GEO Center and Railway Coastal Museum.

Commencing January 2014 an agreement between Howard House and Correctional Service of Canada (CSC) was implemented to provide CSC clients with supervised outings. These clients were escorted by the Volunteer Coordinator at Howard House and one volunteer. Outings were scheduled twice weekly for up to five clients which included: shopping, coffee breaks and medical appointments.

Under the supervision of the Howard House office manager, Susanne Rendell, volunteers assisted with the annual John Howard Society Children's Christmas party for children of clients and former clients. The annual children's party has been taking place for 30 years. In 2013, the party was held again at St. Andrew's Presbyterian Church Hall. Donations were solicited from community agencies to provide gifts for approximately 60 children. Food was once again provided by Jungle Jim's, much to the children's delight, with Jiffy Cabs donating and providing transportation for the families. Financial donations from community groups, individuals and the union were very much appreciated. Special thanks to 'Santa' who, as always, was the highlight of the party, putting so many smiles on the faces of children. Howard House would also like to thank the many community organizations for their kind donations over the past year: Anglican Cathedral, Bridges to Hope, Mike Gillam - St. Andrew's Presbyterian Hall, St. Lawrence Anglican Church Portugal Cove, St. Mark's Church, St. Pius Tenth Church, RNC cadets and Hava Java Restaurant. Ms. Rendell also organized an annual luncheon for agency staff and volunteers in which donations were greatly appreciated and benefited the Alzheimer's Society.

Once again Howard House hired two students through funding from Service Canada. Geoff Hall and Caitlin Penton availed of the Summer Career Placement Program. We thank them for their contributions and support and hope to receive funding again this summer to provide other students with valuable work experience.

On behalf of all the staff of Howard House, I wish to thank our board of directors, volunteers, and our community partners, Correctional Service of Canada and the Adult Corrections Division of the Department of Justice for their continued support and contributions. Finally, I wish to express my sincere gratitude to all the staff for their exceptional work to the Howard House program. We would not be where we are today, if not for our hardworking, dedicated and compassionate staff.

Rod Harris, Director

C-STEP PROGRAM

The C-STEP Program provides individual and small group, intensive interventions to high need clients in two major areas: cognitive restructuring and employability skill development.

Cognitive Restructuring-based Interventions

- Community Integration Program (CIP)
- Generic Relapse Prevention Program
- Integrated Correctional Program Model – Community Program (ICPM – Community)
- Integrated Correctional Program Model - Community Maintenance Program (ICPM - CMP)
- Personal Counseling

Employability Skill Development

- Computer Tutoring
- Drop-in Services
- Employment Assistance Services (EAS)
- Employment Preparation Program
- Individual Employment Counseling
- Linkages Program
- Record Suspension Support
- Workplace Safety Courses
- Youth Services Program

Statistical Profiles

It is important to note that statistical data, in and of itself, does not present a complete profile of an agency's productivity. In Table 1, for example, the numbers represent the volume of individuals who have been provided with services but it does not describe the depth or length of the intervention. A full representation of the program's activity level can only be developed when both process and content variables are understood.

Table 1 - Client Activity

In 2013-14, 326 individuals availed of C-STEP services, 258 men and 68 women. In total, 386 interventions throughout the year since a number of participants would have received more than one type of service. It is important to note that changes in government policy as well as reductions in staffing levels, due to government withdrawal of funding, has significantly impacted the volume of referrals. The ACT program is no longer funded.

The Department of Advanced Education and Skills (AES) assumed exclusive responsibility for delivering certain services and Work Place Safety training funds were suspended. These reductions led to a 33% decline from 489 to 326 in client admissions.

Table 1 - Client Activity

Client Activity Table (April 1, 2013 – March 31, 2014)				
Program	Participated in Program	Successful Completion	Ongoing	Incomplete status
ICPM – Community Program	15	14	-	1
ICPM - Community Maintenance Program	35	23	6	6
Community Integration Program	12	11	-	1
Generic Relapse Prevention Program	11	8	-	3
ACT Program	-	-	-	-
Personal/Social Counselling	6	6	-	6
Record Suspension Support	89	9	70	10
Employment Preparation Program	28	20	-	8
Individual Employment Counselling	53	27	21	5
Youth Services Program	52	26	20	6
Employment Assistance Services	28	1	*	1
Linkages Program	8	4	3	1
Computer Tutoring Program	19	14	5	-
First Aid	-	-	-	-
WHMIS	-	-	-	-
Traffic Controls	24	24	-	-
Fall Protection	6	6	-	-
Individuals who received service: - Males	258			
- Females	68			
<i>Total</i>	326			
Breakdown of clients according to supervision status:				
Justice clients (includes TA, Adult Probation, FVC, EM, HMP, Recognizance, Bail, Undertaking and Peace Bond)				
Correctional Services of Canada clients	79			
Youth (includes HFY, Youth Probation, NLYC and Community Supervision)	8			
No Supervision	164**			
<i>Total number of interventions overall (due to some individuals receiving more than one service)</i>	386			

* Effective April 1, 2013 the Department of AES assumed responsibility for clients who are EI-eligible as well as those returning to school. As a result the information regarding outcomes is not accessible to C-STEP.

** Traditionally, C-STEP has had a high number of clients who are not subject to community supervision, the implication being that a significant number seek out C-STEP services voluntarily.

Table 2 - Programs/Services Delivered

A total of 22 programs/services were delivered in fiscal year 2013-14. Nine of these programs/services are continuous intake throughout the year, meaning that participants do not have to be placed on a wait list for a new start date. The number of programs/services delivered was 26% less from 30 to 22 than the year previously, entirely due to the fact that funding for Workplace Safety training was not available.

Table 2 – Programs and Services Delivered

C-STEP Program Services Delivered (April 1, 2013 – March 31, 2014)		
Program	Number of closed groups delivered	Continuous intake programs
ICPM – Community Program	-	√
ICPM - Community Maintenance Program	-	√
Community Integration Program	3	-
Generic Relapse Prevention Program	2	-
ACT Program	-	-
Personal/Social Counselling	-	√
Record Suspension Support	-	√
Employment Preparation Program	4	-
Individual Employment Counselling	-	√
Youth Services Program	-	√
Employment Assistance Services/Pardons	-	√
Linkages Program (30 weeks)	1	-
Computer Tutoring Program	-	√
Drop-in Services	-	√
First Aid	-	-
WHMIS	-	-
Traffic Control	2	-
Fall Protection	1	-
Total number of closed group services		13
Total # of continuous intake services		9
Total # of services delivered:		22

Restructuring and Fiscal Restraint

In the fiscal year 2013-14, C-STEP celebrated 29 years in operation but was forced to restructure its service delivery model when the provincial government announced major funding reductions for community-based Employment Assistance Services (EAS) across the province. Numerous partnerships had been developed and maintained between the Department of AES and a varied range of not-for-profit community agencies over an extended period of time.

These partnerships were diminished or dissolved in 2013-14 as the Department of AES assumed responsibility for a significant client target group. In the case of C-STEP, it meant the elimination of three full-time positions and an office re-location move to the John Howard Society Main office, 426 Water Street, St. John's. The C-STEP program is presently under the direction of the Director of the LRP.

The C-STEP Program has been able to endure by leveraging its inherent capacity and integrity because the remaining staff was highly adaptable and committed to their clients. In the final analysis, C-STEP did experience a considerable decline in the volume of referrals as a consequence of new policies adopted by the Department of AES but was able to maintain other programs including Youth Services, Employment Preparation Program, Individual Employment Counselling, Community Integration Program, ICPM, Generic Relapse Prevention, Record Suspension (Pardons) Applications Assistance and even a limited Workplace Safety initiative.

Future Challenges

C-STEP will preserve its core programs but will also strive to build its capacity in specific areas to ensure its vitality and integrity. The non-for-profit sector does have the advantage of being able to respond to social change quite dynamically since it is not burdened by large organizational infrastructures nor over-laden bureaucracies. As long as it has access to the meta-analytical data which identifies significant socioeconomic trends, the JHS is able to respond in a timely fashion by developing and implementing initiatives which are relevant and effective responses to emerging labor market demands. Within this context, labor market research is critical at the local level so that JHS can be proactive in developing and delivering new programs which address contemporary needs.

Staff and Volunteers - Our Greatest Resource

The year proved to be a most challenging experience for C-STEP staff as government reductions in funding forced significant restructuring, down-sizing and relocation which proved to be major distractions while staff valiantly continued to carry out their mandate in meeting the needs of clients. Ultimately, C-STEP was able to adjust its priorities and fulfill its commitments because the 'staff made it happen'.

Marvin McNutt, Director

HOME FOR YOUTH

The John Howard Society's Home for Youth (HFY) has completed its 35th year of operation. Throughout this period, HFY staff has strived to provide successful reintegration and rehabilitative programs for young people sentenced to Open Custody dispositions.

The Home For Youth has seen consistent admissions during 2013-14. Actually there was a slight increase in bed days due to youth serving longer dispositions when compared to 2012-13.

All referrals were made by the Provincial Department of Child, Youth & Family Services. Of the HFY's admissions, 11 youth were sentenced to Open Custody and arrived directly from Youth Justice Court. Three young people arrived from the Newfoundland and Labrador Youth Center as a result of a blended Secure and Open Custody sentence, one transferred into our program after receiving a review of their secure custody disposition and finally one transferred into our program from a temporary facility within the province.

Table 1 - Admissions

Admissions	Male	Female	Direct Court Referrals	Secure Custody Referrals	Other Referrals	Completed	Did not Complete	Current
17	7	10	11	3	1	15	1	1

Provincial Open Custody Resources

Being one of only two Open Custody facilities in the province, along with the John Howard Society Loretta Bartlett Home for Youth in Corner Brook, has certainly been a major factor in increased open custody numbers for the HFY. The facility has operated at near full capacity this past year providing 1469 bed days as opposed to 1282 bed days the previous year. Over the 12 month period, the HFY averaged close to four youth per month serving a disposition. The length of the dispositions ranged from ten days to nine months. It is also noteworthy that 15 of the 16 youth completed their dispositions. It is interesting in noting that in this past year, female admissions were greater than the admissions of male. Historically, this would have been the first time this has ever happened. Some months, admissions were as high as four females and in April there were five female residents at the one time. While this has presented its difficulties, there have been adjustments and the HFY managed well.

As in past years, former residents continue to call the HFY staff for guidance and support. Due to a lack of follow up in the system and society, HFY staff provided a valuable service to many of these residents by having very supportive relationships with ex-residents. Some staff have even gone so far as on their day off getting together with an ex-resident for a coffee, etc. This is certainly not a requirement of staff; therefore they should be commended for this effort in supporting our young people.

Community Involvement and Programming

As in past years, the residents at the HFY actively participated in in-house programming that included educational, social, vocational and recreational opportunities. The youth were also involved in other learning opportunities within the community.

The HFY residents were involved in the community and availed of social, recreational and formal educational activities with our community partners. These include the Eastern School District, the Works at MUN (Memorial University), Goodlife Fitness, Murphy Center, the Newfoundland and Labrador Youth Center, the Rowan Center, Eastern School District, Choices for Youth, Thrive, Service Canada, Child Youth and Family Services, Eastern Health, Waypoints and private sector businesses. The John Howard Society's C-Step Program and Youth Services Program assisted with a number of the youth this past year with various programs. This also speaks to the ages of the youth being sentenced by Youth Justice Court. This year, the average age of a youth completing a disposition was 16.7 years old.

All 17 HFY residents were involved in some kind of programming with one of the groups listed above.

The Point System for Resident's Evaluation (PSRE), that was developed four years ago, continues to be the basis for the residents' program evaluation. This program promotes responsibility and self-behavior modification. As in past years, varying areas of this program have been revised or expanded to focus on the ever-changing needs of today's youth in custody.

As part of the youth's reintegration process, this program promotes and encourages pro-social behaviour with adults and peers, self-respect and respect for others, recreation/vocation and educational involvement, in-house group discussion and staff-resident problem solving sessions. The program also takes into account life skills training such as personal hygiene, household maintenance, chores, cooking and general skills required in day-to-day living. The end result of this program is that the youth learn they are responsible for their own success and that appropriate actions and behaviours are rewarded.

The HFY also provides a rewards-based Recreation and Wellness Programming for residents through the F.E.E.D. (Fitness, Exercise, Endurance and Diet) program. Under the direction of all HFY staff, the structure of the program is constantly undergoing evaluation to ensure it accurately assesses and addresses the fitness needs and capabilities of all young people in order to maximize their benefit in all areas of the program.

Staff Training

Staff members always are encouraged to stay informed of the latest information regarding youth, best practises in residential settings and overall health and wellness.

This is accomplished through outside training and by the distribution of current literature through postings of articles, staff emails, and by viewing relevant videos located at the Home for Youth.

One staff attended the International Child and Youth Care Conference. Nine staff completed First Aid refresher course. Two staff attended the Edge Conference at Memorial University. Finally, there was an Acute Trauma Conference in St. John's and two staff were in attendance at this two day event.

Staffing

During this past year the HFY has seen some changes in staffing. Edwin Riggs long-term HFY employee resigned his Permanent Part-time position. Edwin is a great loss to the HFY and we wish him well as a social worker within Eastern Health. Also Kathy Lewis resigned her relief position at the HFY. She was also a long term employee of the HFY. We would also like to thank Kathy for all her great work and wish her well in any future endeavors.

Past and New Initiatives

The youth continue to avail of the recreation area in the basement, especially those not comfortable in outside recreational settings. However, as with all areas of teen life, the interests come in cycles and the past few months has shown not many youth interested in the strength training component of the program

Since being developed last year, the addition of an educational component to the "Point System Reward Evaluation" (PSRE) has gone well. The educational DVD to watch with an accompanying open book style quiz has been met with success. These DVDs cover areas of social interests, addictions and general youth development issues.

While not completely new, as a similar initiative happened once before, this year saw a very interesting process begin at the HFY. This process began in March 2014, and was a joint effect between the HFY, the Newfoundland and Labrador Youth Center (NLYC) and Child Youth and Family Services (CYFS). A young man was residing at the NLYC and in March came to the HFY via a Youth Justice Court review of his disposition. This young man had previously been focused, while in secure custody, to complete and graduate with his grade 12 diploma. Also this young man was planning a move to Fort McMurray on May 7th, 2014 for the summer. So due to the limited timeline an Eastern School District placement would not be an option therefore this youth would be home schooled at the HFY. The principal at the NLYC supplied all the materials; a tutor was secured which was funded by CYFS. Up to the date of this report this young person with the help of his tutor and HFY staff will hopefully graduate high school before May 7th, 2014.

Community Support Program

Working primarily after 4 p.m. daily and on weekends, the staff of this program enhance the 'after hours' supervision and support to youth and their families. This is accomplished through regular curfew checks and home visits during the evening. The program also provides supportive counselling to improve youth's educational and vocational opportunities as well as supportive involvement in pro-social extracurricular activities.

Referrals are made through prioritized basis by Child Youth and Family Services:

- Youth on community supervision
- Youth on deferred custody orders
- Youth on conditional supervision
- Youth that is mandated to complete community service
- Youth on supervised probation
- Youth identified as being at risk of entering the custody system or identified as requiring supportive intervention

Table 2 – Referrals for 2013- 2014

Reason for Referral	Number of Referrals	Male	Female	Completed	Ongoing
Community Supervision	9	6	3	8	-
Deferred Custody	3	1	2	2	-
Supervised Probation	6	-	6	6	-
Undertaking	2	2	-	2	-
Conditional Supervision	2	1	1	2	-
Community Service	3	3	-	3	-
Other	-	-	-	-	-
Totals	25	13	12	23	-

Over the past number of years, the CSP has once again worked very closely with the Community Youth Corrections Case Managers in order to monitor young person's conditions with respect to various court orders given by Youth Justice Court under the Youth Criminal Justice Act. The CSP has also helped in the process of creating employment and economic opportunities for youth on various forms of supervision.

Even though the CSP is mainly an after hour program, staff are available 24 hours a day dealing with personal issues of the young person and/or their families. With respect to community corrections referrals, the CSP staff has spent an extensive amount of time establishing community supports so youth could have the resources to follow through with their current action plans when they have completed the program.

This current fiscal year we have seen a shift again as the numbers of young people receiving community service has decreased. Also, community corrections have increased their activity in this area as well. The CSP did have three referrals for community service and between the coordinator of the program and CSP staff managed to complete 130 hours of community service with youth.

Over the 2013-14 fiscal year, the CSP's focus has been to work with young people on Community Supervision, Supervised Probation, Deferred Custody, Conditional Supervision and undertakings. It can be seen by reviewing statics that in 2013-14, the number of referrals for these areas were 22 youth. While this is a decrease from 2012-13 referrals, it still was on par with previous years.

With regular curfew checks and home visits, the JHS Community Support worker increases the one-on-one interaction with families. With this increase of interaction, the Community Support worker can provide additional support to the young people and their families with regards to education, employment, substance abuse, and homelessness. The Youth Support Worker also find themselves in the role as Liaison between Child Youth and Family Services staff, the young person and their caregivers or families.

Finally, on a sad note the Community Support Program as of April 1st, 2014 will no longer be in operation. It originally began as a pilot project in 2004 but managed to continue its operation for nearly ten full years. This was achieved by funding through CYFS. Albeit sporadic, it was enough to keep the program operational for this time period. Also, to reach this ten year milestone, the CSP had to continuously adapt and be open to programming changes and staffing model changes. However, in 2013 the Provincial Government could no longer find the monies to fund our program. The John Howard Society met with officials only to be told that there was absolutely no more funding available. Therefore we continued operation until the end of the 2013-14 fiscal year and as of April 1st, 2014 the Community Support Program discontinued its operation. On a personal note, having been part of this program since 2004, I would like to say thank-you to all the staff that have come and gone over the years and worked with the CSP program. Your commitment and dedication to youth referred to the program was certainly appreciated and you should all be commended for your efforts!!

Don Vincent, Coordinator

LEARNING RESOURCES PROGRAM

The Learning Resources Program (LRP), operationalized in 1994, provides community-based multi-faceted group and individual psychotherapy and risk assessments for offenders in the community as well as those in custody. The focus is concentrated on those criminogenic needs which contribute to offending behaviour but which can be changed with appropriate cognitive-behavioural programming. The primary dynamic risk factors (the big "4") include: anti-social attitude, anti-social pattern of behaviour, anti-social associates and anti-social personality. The remaining four include a dysfunctional home life, problematic circumstances at work or in school, problematic leisure activities and substance abuse.

The LRP is funded by virtue of a single contract with the Department of Justice. Enacted when the LRP was originally established, it provides for the delivery of psychotherapeutic programs and counselling for offenders who are subject to a Probation Order, Conditional Sentence Order, as well as those serving a custodial sentence and, to some degree, those who have been granted a Temporary Absence.

Up until June 2013, the LRP did have a contractual arrangement for providing treatment to offenders who were participating in the (pilot) Family Violence Intervention Court (FVIC). However, the contract was terminated when government funding for the FVIC ended.

PROGRAM INVENTORY

The Learning Resources Program offers a range of cognitive-behavioural interventions which target particular types of offending behaviours, including intimate partner violence, sexual offending and non-familial violence. It also delivers programs which do not target particular offences but are more generic in nature such as Criminal Behaviour Awareness. Psycho-educational workshops for impaired drivers are also offered on a scheduled basis. Client treatment groups are clustered on the basis of risk with those needing a higher level of intervention assigned to a group which is more intensive and longer while those whose risk is not so great are assigned to a less intensive and shorter period of intervention. This practice has been adopted on the foundation of the Risk/Need/Responsivity principles developed by Bonta, Andrews, et.al, and which form the basis of correctional practice throughout Canada and elsewhere.

The programs offered by the LRP include the following:

- Family Violence (OASIS) - a program targeting male offenders who have been found guilty of assaulting or threatening their intimate partners or ex-partners.
- Turning Points - a program for women who have been found guilty of assaulting or threatening their intimate partners but with a distinctly feminist ideology.

- Moderate Intensity Sex Offender Intervention Program (MISOP) - a program targeting offenders convicted of sexual-related offences, offered in the community as well as for inmates in custody.
- Criminal Behaviour Awareness (CBA) - deals with a range of criminogenic risk factors common to all offenders. This program is not specifically offence-targeted.
- Anger Management (AM) - offered in the community, as well as Her Majesty's Penitentiary, is a program for offenders who have issues with anger/emotions management.
- Intermittent Sentence Workshop (ISW) - provides a two-day educational information session for inmates who are issued Temporary Absence permits to be on leave from Her Majesty's Penitentiary and have a conviction for impaired driving; offenders under community supervision may also participate.
- Maintenance - although not a program in itself, supplements group psychotherapy by reinforcing the knowledge, skills and positive changes in attitudes and behaviours acquired as part of the client's self-management plan.

RISK ASSESSMENT

Risk assessment is an essential component of effective corrections because it is employed to determine where the most intensive and extensive interventions are to be directed. The best correctional programming designs flow from accurate and systemic assessments of risk and changes in risk over time as a result of treatment and programming. In essence, the principle maintains that correctional treatment strategies should be reserved for those most likely to reoffend.

It is important to understand what each risk assessment instrument is in fact measuring, whether it is the probability of future re-offending, whether the tool is predicting general forms of re-offending or more specific types, whether the assessment is identifying the most appropriate level of program intensity. Some assessments only review "static" risk factors while others review both static and "dynamic" indicators.

There are a number of risk assessments which are being utilized in Newfoundland and Labrador. The most common is the Level of Service/Case Management Inventory (LS/CMI) used by Adult Probation Officers and Classification Officers with the provincial Department of Justice. The Family Violence Intervention Court did administer the SARA (Spousal Assault Risk Assessment) and the Static 99 is used in provincial Corrections for sex offenders.

The LRP relies on these assessments as part of its process to determine program intensity level but has also adopted the STABLE-2007 which is a secondary risk assessment used for sex offenders. When used with the Static-99, the STABLE assessment is sufficiently reliable to rank

sex offenders from those who are the lowest risk to reoffend to those who are the highest while also identifying the best empirically validated treatment targets for each client. Two Program Facilitators are now certified to employ the STABLE-2007.

During the year, a Program Facilitator was also educated in the area of Violence Risk Assessment and trained to administer the Spousal Assault Risk Assessment (SARA), another secondary risk assessment tool which is widely used in Canada and other countries. This instrument lends more accurate predictability in terms of intimate partner violence re-offending by identifying the most salient risk factors which should be targeted in treatment as well as supervision.

SIGNIFICANT EVENTS

There were a number of significant events/accomplishments which characterized the year's activities:

The number of client referrals (excluding client drop-ins) declined by 16%, when compared to the previous year, almost entirely as a result of the cancellation of the Family Violence Intervention Court on June 30, 2013.

A highly-scripted Moderate Intensity Sex Offender Treatment manual, including the incorporation of the Good Lives Model, was developed with the able assistance of a Forensic Psychologist.

Partnership collaboration advanced significantly as team-building sessions were held with Community Corrections, Child, Youth and Family Services, and Corrections Canada.

The generosity of United Way Newfoundland and Labrador made it possible to have one Program Facilitator trained in Violence Risk Prediction as well as the administration of secondary risk assessment tools including the Spousal Assault Risk Assessment (SARA), the Stalking Assessment and Management (SAM) and HCR-20.

A series of workshops were delivered in four communities with the focus on Violence Risk Assessment, the utility of the SARA and an introduction to the concept of Risk Threat Assessment Teams (RTAT's).

A Program Facilitator was also certified by the BC Justice Institute in Phase 2 of the Sex Offender treatment series.

The closure of the Family Violence Intervention Court on June 30, 2013 resulted in the termination of two Program Facilitator positions at the LRP.

STATISTICAL PERSPECTIVES

Statistical data can provide a perspective on many dimensions but are limited or even misleading unless interpreted appropriately.

As an example, reliance on input/output data alone does not well inform regarding workload, productivity nor the quality of interventions provided. With this caveat in mind, please review Table 1 where the following observations are being put forward (by source and program type):

Table 1 – LRP Client Activity

When compared to fiscal year 2011-12, the number of referrals (not including Drop-ins) decreased by 16% (from to 236).

Sex Offender assessments totalled 21 in 2013, approximately the same as in the previous year.

The number of sex offender treatment referrals from both HMP and Community Corrections declined by almost 50% (from 28 to 15).

The number of OASIS/FVIC and Turning Points referrals declined by almost half (147 vs 79) as a consequence of the termination of the FVIC.

The number of CORE (CBA and Anger Management) referrals virtually remained constant (53 vs 49).

Table – 1 – LRP Client Activity

Client Activity						
	Probation Referrals	FVIC Referrals	Incomplete No shows	Sub-Totals	Intervention – Drop Ins	Total (Referrals + Drop In's)
SO Interventions - Community	7			7		
SO Interventions - HMP	8			8		
SO Assessments	21			21		
OASIS	68	8		76		
CORE	49			49		
Turning Points	3			3		
ISW	31			31		
MAINT	5			5		
Anger Management -HMP	14			14		
Other Interventions			22	22	74	
Totals	206	8	22	236	74	310

Table 2 – LRP Client Progression Chart

Table 2 reveals the client success rates defined as program completion:

The overall program completion rate for all clients was 83%, consistent with the previous year

Twelve of fifteen sex offenders completed their respective programs for a combined completion rate of 80%, considerably better than the 2012-13 rate of 60%.

Completion rates for the Anger Management programming offered at HMP were approximately 71, an improvement over the previous year's 55%.

Table 2 – LRP Client Progression Chart

Client Progression Chart			
Programs	Number of Clients	Completed/In Programs	Percentages
SO Interventions Community	7	7	100.00 %
SO Interventions HMP	8	5	62.5
SO Assessments	21	21	100.0
OASIS/FVIC	76	61	80.3
CORE	49	37	75.5
ISW	31	29	93.5
AM-HMP	14	10	71.4
MAINTENANCE	5	4	80.0
Turning Points	3	3	100.00
Total	214	177	82.7

Table 3-LRP Group Productivity

Table 3 provides a perspective on the number of hours invested in Group Treatment and educational program activities. The data also reflects the number of client hours spent in group. The Table does not include the hours invested by Program Facilitators. Since most of the groups are facilitated by two therapists, the number of Program Facilitator's hours can be calculated by doubling the number of Group Hours in Column 3.

A total of 16 groups were completed, somewhat less than the 20 delivered in the previous year.

All contractual obligations were satisfied in this regard.

The total volume of Group hours was 436, a decline from 610 in 2012-13, primarily due to the suspension of the Family Violence Intervention Court.

Table 3 – LRP Group Productivity

LRP Group Productivity (April 1, 2012 – March 21, 2013)			
	Number of Groups	Number of Participants	Number of Group Hours
OASIS Moderate	5	23	200
OASIS High	1	5	60
Anger Management	2	10	40
Anger Management (HMP) - Educational	2	14	20
Criminal Behaviour Awareness (CBA)	1	5	20
Turning Points	1	3	40
ISW - Educational	4	31	56
Totals	16	91	436

CHALLENGES AHEAD

The Learning Resources Program is advancing its expertise and its capacity in order to offer the highest standard of programming to its clients. This has required significant changes in how the LRP delivers its services so that client accessibility is enhanced, collaboration with partner agencies is more effectively cultivated and capacity building is undertaken as demands for new forms of interventions emerge. While the LRP has been successful in achieving many of its goals, the dynamic socio-economic and political landscape will continue to challenge its resourcefulness and adaptability. As new criminological research emerges, the LRP will incorporate interventions as “best practices”, thus ensuring that its programs meet the highest standards of effectiveness. One such illustration of the commitment to excellence is the incorporation of the Good Lives Model in programming. While the Risk, Needs, Responsivity (RNR) model developed by Andrews and Bonta is an excellent base for cognitive-behavioral interventions, it relies quite heavily on the concept of Relapse Prevention, which essentially focuses on what thoughts, emotions, circumstances, associates and other risk factors the offender needs to avoid in order to diminish manage his/her criminal activities. The Good Lives Model, while adopting the RNR paradigm, has also claimed that the model is deficient in stressing the negative at the expense of a more effective approach which is more concerned with collaborating with the participant to identify that individual’s important Life Goals and guiding him/her through a process of developing effective strategies for achieving those Goals.

The LRP has not only enhancing the programs being delivered to participants, most particularly the Sex Offender and Intimate Partner Violence Programs but capacity is also being built in terms

of risk assessments of specific client typologies. Two Program Facilitators are certified to administer the STABLE-007 on behalf of sex offenders. One Program Facilitator is now trained to administer the SARA, and HCR-20 on behalf of clients who are involved in intimate partner violence. A third risk assessment tool called the Stalking Assessment and Management (SAM) instrument is completed on stalkers before they commence treatment. These tools help to identify not only the risk to re-offend against an intimate partner but also serve to identify the risk factors which should be targeted in treatment and the appropriate level of program intensity. In taking the initiative in this sector, the LRP has assumed a function that was only conducted as part of the (now defunct) Family Violence Intervention Court (FVIC) process.

The next phase in the process will be a concerted effort by the JHS to introduce communities and potential partner agencies to the concept of Threat Risk Assessment Teams, a multi-dimensional, collaborative, inter-agency structure for dealing with offenders who are deemed to be a serious risk to their intimate partner. In many ways, this strategy will serve to duplicate the highly-structured collaborative model which was an integral aspect of the FVIC.

STAFF and VOLUNTEERS-OUR GREATEST RESOURCE

The Program Facilitators, Administrative Support staff and Volunteers have been exceptional, not only in terms of accepting and implementing important organizational modifications, but even more so in assuming a leadership role in the process.

Marvin McNutt, Director

1-2-1 PRISON VISITATION PROGRAM

The 1-2-1 program which was created by the John Howard Society has been in operation for over two decades. The purpose of the 1-2-1 program is to offer incarcerated men a means of connecting with the community and exposing them to positive, pro-social community members - all of whom take care to approach each 1-2-1 participant in an open and non-judgemental manner.

1-2-1 is held on a weekly basis, each Thursday evening, at Her Majesty's Penitentiary. Six dedicated community volunteers meet outside the gates promptly at 6:30 p.m. where we are processed and escorted through the facility, towards the multipurpose room. There, we prepare an assortment of refreshments, which includes coffee and baked goods (often some homemade treats courtesy of our generous volunteers), arrange the tables and chairs café-style, and await the participants. A group of inmate participants will then be brought to meet us, and each volunteer will sit down and have a conversation with the participant they have been matched with that given week. After an hour, which often goes by very quickly, the participants must leave, and a new group of participants present themselves. Each volunteer once again has a conversation with a 1-2-1 participant, and about an hour later the participants must leave once again. Topics of conversation range from plans for the future, upcoming court appearances, favorite movies and everything in between. Once finished, volunteers tidy up the room and they are escorted back through the facility, re-emerging on the opposite side of the gates nearly three hours later, after what always seems to be a very interesting and enjoyable evening.

All of the volunteers with 1-2-1 only have the most positive experiences to report. I believe that those who volunteer with the program benefit just as much as the participants who attend. 1-2-1 volunteers all report a great sense of satisfaction in knowing that their presence has been genuinely appreciated by the participants, and that they have exerted a positive influence on the life of someone who is currently facing many challenges.

Over the course of the past year, 1-2-1 has lost some wonderful volunteers, including Jennifer Burton and Adam Fitzgerald, whom we miss very much. However, we have acquired one new volunteer this past summer, Josh Hawco, who is enjoying being involved in the 1-2-1 program. There are currently seven volunteers with the program, all of whom come from a wide variety of educational, social and occupational backgrounds. Some volunteers are students, while others are working professionals. However, one thing we all have in common is our passion for working with marginalized populations, including incarcerated men.

This past October the participants and volunteers enjoyed a pizza night, with plenty of food and drinks to go around. The participants were pleasantly surprised by the impromptu pizza night, and we would like to thank Heather Yetman of Her Majesty's Penitentiary for funding this fun evening. Additionally, the annual 1-2-1 Christmas party was a big hit this past December. With funding generously provided by the John Howard Society, we were able to hold a wonderful event

with plenty of Mary Browns, Christmas treats and small wrapped presents for each 1-2-1 participant. All of the participants expressed immense gratitude for the Christmas party. Many of the men chose to save their wrapped present to open on Christmas morning, as it would be the only present they would have to open this year.

The volunteers of the 1-2-1 program were, ourselves, treated to a wonderful lunch at the John Howard Society, in honour of volunteer appreciation week this past April. All of the 1-2-1 volunteers were very appreciative, and enjoyed meeting members of the staff and administration of the John Howard Society, as well as other John Howard volunteers.

The smooth operation of the 1-2-1 program is not only due to the effort of the dedicated volunteers, but also to the assistance of HMP personnel, including Classification Officer Susan Melendy, and the Manager of Institutional Programs, Heather Yetman. Additionally, the patience and cooperation of the numerous HMP correctional officers we interact with each week is much appreciated. Finally, the 1-2-1 program could not continue without the support of all of those at the John Howard Society, including Executive Director Cindy Murphy. Once again, we would like to offer our thanks to the John Howard Society for covering the expenses associated with the 1-2-1 program, and for being available to assist with any issues that may arise.

Both myself and fellow volunteers look forward to another fulfilling year with the 1-2-1 program.

Dianna Brooks, Volunteer Coordinator

PRISON LIBRARY PROGRAM

This year is the 18th anniversary of the Prison Library Program at Her Majesty's Penitentiary (HMP). We provide both a library service for the inmates and a cataloguing service to keep our collection in good order and repair.

This year was a great example of coordination between HMP, the John Howard Society (JHS) and the volunteers. Wait times for volunteers to get up to library were consistently short. Cancellations (due to lack of guards and/or lack of volunteers) were infrequent. Establishing a protocol for dropping book donations off at the front gate of HMP and getting access to a small storage room in the library wing made cataloging much smoother. We had a really committed group of volunteers and were therefore able, with the encouragement and support of HMP staff, to go back to providing service twice a week. Unfortunately, this will discontinue for the upcoming summer as June through August continues to be a challenging time to find adequate volunteer hours (student volunteers get work or travel and others take vacations, etc.). It is expected that the Library will open for two days a week in the fall.

Between June 1, 2013 and June 1, 2014, the library was visited 1,319 times by inmates (of course this number represents many of the same patrons coming back week after week), with an average of 30 individuals served each time the library was open. While many of our patrons come for the Herald, a paper, a magazine or crossword puzzles (or simply because our window opens and the atmosphere is nice), we also checked out a total of 2,250. Two-thirds of those were fiction and the remaining ones were non-fiction. The top eight categories of interest are: General Fiction (1,202), Westerns (213), Science Fiction (104), History and Biography (94), Newfoundland and Labrador (84), True Crime (81), Spiritual (68), Poetry and Classics (55).

We remain grateful to the businesses, organizations and many individuals that assist us by offering books and magazines for our collection. Again this year, we picked up some valuable additions to the collection from the book sale held by the Memorial University women, who invite us to their sale and offer unsold books for free! Kevin Delahunty (a volunteer) took it upon himself to do a magazine and paperback drive and collected many boxes of much asked for magazines and books. We are still stocked with comics from Jason Conway's (Downtown Comics) generous donation. The comics allow us to continue to expand our appeal and bring new inmates in to the library on a regular basis. Transcontinental Publishing continues to provide a weekly donation of the community newspapers they publish. These are very popular with library patrons, as they provide a valuable link with their home communities. Downhome Ltd. (Downhome Magazine) and Sterling Press Ltd (Newfoundland Herald) continue to provide their publications on a regular basis. Such donations are an important reason why many inmates make their first visit to the library. Dave D'Entremont (Long's Hill Convenience) continues his awesome program of donating refurbished bicycles for us to raffle off to our regular inmate patrons in our Read to Ride program. We drew a bicycle winner each month with an average of 63 patrons signing up for a chance to win each month.

On behalf of library volunteers, I would like to thank HMP personnel, who continue to be cooperative and supportive. We feel welcome and secure when we visit the library. We would like to thank the inmates for coming to the library, being patient as we continually train new volunteers and add new material into our computer system, exercising a reasonable level of care when using the books provided, and giving us the verbal encouragement of 'thanks for coming' every week. Such support makes all of our efforts worthwhile.

At this point, I would like to say a special thanks to our dedicated and dependable volunteers: Levina Neal, Mike Hannaford, Robyn Casey, Kevin Delahunty, Deanna Mooney, Florence Barron, Daniel Carroll (on call IT) and Carolyn Hickey who has made herself available to fill-in as needed. Without such continued support, there would be no library.

Thank you to the John Howard Society staff who field calls from, and distribute applications to, hopeful volunteers (we are currently looking for more!) and help whenever we ask. Our joint efforts have made this library work!

Emily Martin, Library Coordinator

REGIONAL DIRECTOR'S REPORT

The Regional Director is responsible for all the John Howard Society of Newfoundland and Labrador Inc. services and programming in Stephenville and Corner Brook. In 2013-14 the John Howard Society provided a variety of services and programs to offenders and ex-offenders in the western region. This report highlights a number of events and activities as well as developments over the past year.

Programs and Services

- West-Bridge House, located in Stephenville, is a 13 bed co-ed community residential facility for adult offenders on day parole, full parole, statutory release, a temporary release or a probation order. It provides a supportive and structured environment to facilitate individual re-integration into society following a period of incarceration.
- The Community Based Intervention Program (CBIP) provides group and individual counselling. Eligibility for this program is determined by an assessment completed by CBIP staff. This program serves provincial offenders
- Employment Assistance Services Program provides ongoing assistance to offenders in the Bay St. George area in the areas of pre-employment and career counselling to clients who are seeking re-entry to labor market or school. Focus is placed on job search techniques, resume writing skills, and interview preparation strategies.
- The Linkage Project is an employment initiative that targets youth aged 18 to 29 who had conflict with the law. Participants receive assistance in resume writing, interview skills and job search skills. The desired outcome is to have the client secure full-time employment following a sponsored job placement.
- The Horizons Program is another program funded by the Department of Advanced Education and Skills. It targets individuals within the Bay St. George region over the age of 29 who has been in conflict with the law and may exhibit lower levels of literacy, job skills and education and is non EI eligible.
- Loretta Bartlett Home for Youth in Corner Brook is a co-ed six bed facility for young offenders. Youth who spend time at the Home are either sentenced to a period of open custody or placed on an Order to Reside designation. All referrals are made through Health and Community Services Western.

Complete details of those programs outlined above are highlighted in our Annual Report.

Integrated Correctional Program Model (ICPM)

John Howard Society has a contract with Correctional Service Canada to deliver the ICPM Program. The objective of ICPM is to provide aftercare to any offender who has completed either a National Correctional Program or an Aboriginal National Correctional Program, with the priority being the highest risk offenders.

John Howard Society Provincial Board of Directors Representatives

Mike Tobin and Paul Riley are two west coast representatives who served on the Provincial Board of Directors this past year. In early 2014 Mr. Riley resigned from the Board. I would like to extend my thanks and appreciation to Paul for his representation on the Board and to Mike for his continuous contributions to the Society.

Staff Appreciation

During Christmas, staff from Neptune Drive and West-Bridge House got together for a luncheon at the Holiday Inn in Stephenville. Mike Tobin, Board Member also attended. At West-Bridge House, staff, residents and members from the Salvation Army joined together for a meal.

As well, during John Howard Society Week staff were recognized with service awards and enjoyed a meal together.

Community Giving

Staff from John Howard Society West Coast Office made a donation from the jeans day fund and purchased toys and gifts for the Salvation Army Christmas Toy Drive.

Annual AGM and Conference

This year's AGM and Conference was held on September 04, 2013 with four staff from Stephenville and one from the Loretta Bartlett Home for Youth participating by teleconference. Unlike in previous year's this year's meeting was limited to approximately one hour and concentrated solely on the business aspects of the Society.

John Howard Society Week – February 9-15, 2014

This staff of the John Howard Society West Coast participated in a number of events that helped to raise the profile and visibility of our organization. Some of the activities staff were involved in included a staff appreciation luncheon and the presentation of service awards held at the West-Bridge House Training Centre (Three employees were recognized for their service with the Society: Kevin Pierce (5 years); Rhonda Critchley (3 years) and Charlie Young (5 years)); an Open

House hosted by the staff from John Howard Society West and the *Western Star* printed a very nice article featuring the great services the Society provided to one of our clients; the Loretta Bartlett Home for Youth in Corner Brook hosted an Open House for invited community partners. The staff and residents of Loretta Bartlett Home for Youth also participated in a fun bowling outing.

Staffing

During the past year call-in staff were hired at both the Loretta Bartlett Home for Youth in Corner Brook and West-Bridge House in Stephenville. Jackie Deaves, House Counsellor and Anne Benoit West-Bridge House Director (Acting) resigned their respective positions. Mary Gaultois Bungay was selected as the new Residential Counsellor and will commence her duties in the new fiscal year. Regional Director, Charlie Young assumed the duties of the House Director on an interim basis. Rhonda Marsden, the Society's Employment Counsellor for the past six years, saw her position come to an end on June 30, 2013 because of a discontinuance of funds from the Department of Advanced Education and Skills. I wish all three former employees the very best in their future endeavors.

Organizational Meetings

The Regional Director participated in a variety of meetings which included: Provincial Managers' meetings, Regional Managers' meetings, staff meetings, Admission Committee meetings, Labor Management meeting, Joint Job Evaluation Committee meetings and Job Description meeting.

Admissions Committee

The Regional Director is an active member of the Admissions Committee. Other Committee members are made up from professional community volunteers. All applicants to West-Bridge House must be formally presented by a Parole Officer from CSC and in the case of a Provincial offender the presentation is made by a Classification Officer from the West Coast Correctional Centre. The Admissions Committee determines if the applicant is a suitable candidate. The Committee will consider applicants who are released on day parole, full parole, statutory release and temporary absence from both Federal and Provincial institutions. In addition, applicants can be sponsored by Adult Corrections (probation). More details on this Committee is contained in the West-Bridge House annual report.

Contracts

The following contracts were approved for 2013 -2014 fiscal year:

- Employment Assistant Services (Department of Advanced Education and Skills). An extension of the 2012-2013 contract to June 30, 2013
- Community Based Intervention Program (Provincial Department of Justice)

- Horizons (Department of Advanced Education and Skills)
- Linkages (Department of Advanced Education and Skills)
- Correctional Service Canada re: West-Bridge House
- Community Maintenance Program (Correctional Service Canada)
- Drug Screening (Correctional Service Canada)
- Dept. of Justice with West-Bridge House Re: Probation clients
- Loretta Bartlett Home for Youth annual operating budget - Child Youth and Family Services

Joint Job Evaluation Committee (JJEC)

The Regional Director is a member on the Joint Job Evaluation Committee. All job positions in the organization are evaluated by the JJEC. The Committee members must receive specific training prior to participating in evaluations. The Committee has equal representation of union members and management.

Occupational Health and Safety

The Society is committed to maintaining a safe and healthy workplace for its employees. All sites on the West Coast have an employee/s that has completed the certification training for Occupational Health and Safety Committee and/or Worker Health and Safety Representative. As part of their orientation, all new hires receive detailed instruction in the safety protocols associated with their positions.

We have continued with our contract with Telelink Call Centre to make hourly telephone contact with our West-Bridge House employees who are working alone during the overnight shift.

Summary and Concluding Remarks

Through the continued commitment of staff and support from Correctional Service Canada, Department of Justice, Department of Advanced Education and Skills Human Resources, the Admissions Committee and other community partners, it is possible for the John Howard Society to deliver quality programs and services in the region. I would like to thank those groups and individuals for all the help and assistance over the past year and look forward to another successful year.

I've personally enjoyed the past year with the John Howard Society. Having an excellent team of dedicated employees here at John Howard Society West, West-Bridge House and the Loretta Bartlett Home for Youth really makes my job a lot easier. For that I would like to thank all the staff, as well the management team of Cindy Murphy, Anne Benoit, Rose Mary Mullins and Daphne O'Keefe. I want to acknowledge Mike Tobin and Paul Riley for their representation as West Coast members on the Provincial Board of Directors. I also have a lot of admiration for all the members

of the Board who are willing to free up time to attend meetings and serve on committees for the purpose of setting the direction for our Society.

I look forward to the challenges of the future.

Charlie Young, Regional Director

WEST-BRIDGE HOUSE

West-Bridge House, which is located in Stephenville, is a 13 bed co-ed community residential halfway house facility for adult offenders on day parole, full parole, statutory release, temporary release, or a probation order. The program accepts referrals from Correctional Service of Canada and the Provincial Department of Justice. All residents have to go through a review process by an Admissions Committee to determine eligibility prior to admission.

This past year was a very challenging year for the West-Bridge House program. While there was a small increase in bed day usage from the Department of Justice, we saw a significant decrease in referrals from Correctional Services of Canada (a decrease of bed days from Correctional Service Canada (CSC) clients released on day parole and full parole from the previous year). This past year we had 1959 bed days compared to 2814 in the previous year. This reduction in bed day usage translated into a significant reduction in revenue and while several measures were undertaken to reduce expenditures, the end result was a substantial deficit at year end.

General Program Description

West-Bridge House provides a supportive and structured environment to facilitate individual re-integration into society following a period of incarceration. West-Bridge House operates on a responsibility model with an in-house living skills component and access to a wide variety of community services. Residents are expected to use their time constructively by participating in programming and/or pursuing their educational or employment goals. The program has a full time counselor who assists residents in meeting this expectation and who also provides the necessary support through one on one counseling. Those residents who require specialized intervention in areas such as addictions, family violence, respectful relationships, sexual behavior or employment assistance will be referred to the appropriate programs, many of which are offered through the John Howard Society's Community Based Intervention Program. The process of community re-integration is fostered by providing residents with assistance in budgeting, housing and employment searches.

Residents are required to comply with the conditions of their release, to follow house rules, maintain a positive attitude, and are expected to have a respectful relationship with staff and other residents of the House. They may be expelled from the program if they consistently fail to cooperate with House expectations or neglect to comply with the conditions of their release.

Admissions Committee

All referrals to the program are carefully screened by the admissions committee. The admissions committee is comprised of representatives from Correction Service Canada and Classification Officers from the West Coast Correctional Centre, RCMP, community representatives and JHS staff. During 2013-14 there were 22 meetings held and 72 possible referrals were presented.

The majority of the referrals came through Correctional Service Canada (Parole) with 50 and 22 others coming from the Department of Justice, Adult Probation (see table below).

Special thanks to the Admissions Committee members for the sound decision making during the past year.

Members of the Admissions Committee in 2013-14 were: Sgt. J. Sheen, RCMP, Rev. Kathryn Vance, First United Church, Nadine Humber – College of the North Atlantic, Mike Tobin, Town Councilor, Gary Young, community member, Sgt. Cathy Whitehead, RCMP, Julie Philippe, Howard House, Charlie Young, Regional Director of John Howard Society; Rhonda Marsden, John Howard Society, Jackie Deaves, Residential Counsellor and Anne Benoit House Director, West-Bridge House. We greatly appreciate the involvement and commitment from all the members of the Admissions Committee.

The following table speaks to the results of the Admissions Committee activity.

Table 1 – Admission Results for 2013-2014

Admissions			
Applications	Accepted	Denied	Total
Females	1	-	1
Males	56	15	71
Totals	57	15	72

Table 2 – Correctional Services Canada Bed Day Usage

Correctional Service Canada Bed Day Usage					
CSC	Day Parole	Full Parole	SR	SRR	Total
Federal (Females)	1	-	-	-	14
Provincial (Females)	-	-	-	-	-
Federal (Males)	1502	-	44	-	1546
Provincial (Males)	399	-	-	-	399

Table 3 - Department of Justice Bed Days

Adult Corrections Bed Day Usage	TA's	Probation	Total
Females	-	-	-
Males	483	-	483
Totals	483	-	483

Community Involvement

West-Bridge House continues to play an active role in the community. Staff is committed to community involvement by honoring requests from local associations to attend meetings or giving presentations as requested.

Staffing Changes

During 2013-14 the program experienced many staff changes. Acting House Director Anne Beniot resigned to pursue other employment opportunities resulting in Regional Director Charlie Young stepping in to assume the House Director duties. Jackie Deaves, who was fulfilling the duties of residential counsellor, also resigned her position. We anticipate holding a competition early in the new year to fill this vacancy. During the year West-Bridge House welcomed new relief staff to the team.

Special Events

During Christmas staff from West-Bridge House and the Neptune Drive office along with Provincial Board member Mike Tobin got together for a luncheon at the Day's Inn Stephenville. There was a special meal for the House residents who were joined by staff members and officers from the Salvation Army. A cash donation from the Jeans Day funds from West-Bridge House was presented to the Salvation Army.

John Howard Society Week – February 9-15, 2014

During John Howard Society Week held in February, West-Bridge House gathered for a staff appreciation luncheon and the presentation of service awards. Rhonda Critchley was recognized for her years of service with the Society.

Community Residential Facility Audit

In June 2013, West-Bridge House was audited by the Correctional Service Canada (CSC). The purpose of the audit was to review our records and documentation to determine if our facility is in compliance with our contractual arrangement with CSC. The Audit went well we were in compliance with our contract obligations.

Acknowledgments

I would like to acknowledge our community partners; Correctional Service of Canada, Adult Probation, Advanced Education and Skills, the dedicated members of our Admissions Committee and all the individuals, agency/organizations that provide services to our residents.

It's a pleasure to provide a very valuable service to our clients and the community. We believe West-Bridge House plays an important role in public safety and staff takes pride in providing guidance and assistance to our clients in their journey to becoming law abiding citizens.

Thank you to West-Bridge House staff for their commitment and support throughout the year. We like to acknowledge our Executive Director, Cindy Murphy and the Board of Directors for your leadership and support throughout the year. To all other programs and personnel of the John Howard Society we wish you the best. We look forward to continue to provide a quality service to our residents and community partners for many years to come.

Charlie Young, Regional Director

COMMUNITY BASED INTERVENTION PROGRAM

The Community Based Intervention Program is offered through our Neptune Drive office in Stephenville. It provides rehabilitative programming for adult offenders who are clients of the Department of Justice. Programs are designed to meet the criminogenic needs of the individual, with an overall goal to reduce the risk of recidivism through rehabilitative efforts. Programs address issues which contribute to criminal behaviour, associated risks and developing new skills to help prevent recidivism.

Specifically, the following programs are offered:

- Criminal Behaviour Awareness
- Substance Awareness
- Anger Management
- Intimate Partner Violence Program (Men)
- Intimate Partner Violence Program (Women)
- Shoplifters' Awareness Program
- Impaired Driving Program
- Moderate Intensity Management of Offender Substance Abuse (MIMOSA)

The Community Based Intervention Program strives to emphasize group work, although individual sessions may be provided based on a review of the circumstances at the time of referral. This ensures that clients are given an opportunity to complete their intervention in a timely manner.

Referral Characteristics (Refer to Table 1)

The Community Based Intervention Program continues to offer services in Stephenville, Corner Brook and Port aux Basques. There was a slight decrease in new referrals this year with a total of 71 compared to 75 last year. Referral numbers stayed approximately the same in Stephenville with a total of 57 compared to 56 last year. There was still only one referral from Port aux Basques and a small decrease in Corner Brook referrals from 17 last year to 13 this year.

Client Services

The staff of the Community Based Intervention Program spent 65.75 hours in assessments this year which was very close to last year's 70 hours. There was almost the same number of clients assessed for all programs this year - 59 compared to 61 last year. However, there were 12 clients who were not assessed by the year end. There were 58 clients accepted for services this year which was comparative to last year.

A greater number of clients were withdrawn from services this year but this was partially due to the termination of the Respectful Relationships program. There was also a decrease in program completions this year but a slight increase in the number of clients being carried forward to the

next fiscal year. These results together were partially responsible for the decrease in individual intervention hours from 742.48 hours last year to 538.25 hours this year. However, another very significant cause for the decrease in individual hours was the significant increase in group hours which totaled 182 hours this year compared to only 34 hours last year. This increase is, to a great extent, due to the increase in Temporary Absences being granted by the West Coast Correctional Centre for clients to partake in the MIMOSA program. Therefore, the overall direct client services this year also showed a slight increase from last year's 776.48 hours, to this year's 786.25 hours.

Our travel hours decreased from 206 hours last year to 34 hours this year. Although this was in part due to the lack of referrals from the Port aux Basques region, it is also greatly due to our program facilitator relocating to Corner Brook and no longer requiring travel funds to meet with clients in our Corner Brook office

Professional Development Activities

Staff from CBIP were involved in a variety of professional development activities this past year. This was a benefit not only to the CBIP program but also to the communities in which our programs operate. These included:

- Attended Mental Health Lunch and Learn meetings:
- Mental Health and Addictions
- Sexual Dysfunction in Depressed Patients
- Recovery is Possible
- Issues/Challenges of Prescription Drug Abuse
- Attended Risk Assessment & Management presentation (assessment tools)

Community Initiatives and Involvement

CBIP staff were involved in providing educational sessions and contributing to community initiatives in the following areas:

- Anger Management, Healthy Relationships and Addictions presentations for Skills Link and Horizons' groups
- Presentations for West Coast Correctional Centre inmates regarding JHS services
- Mental Health Partnership meetings
- John Howard Society Week Luncheon and Open House
- Luncheon and Social at the College of the North Atlantic for their Partner Recognition Day

Again this year, staff participated in a weekly Jeans Day fund-raiser which was used for gifts and donations with our main donation going to the Salvation Army Christmas tree.

Future Directions

As was the trend in previous years, the majority of the Community Based Intervention Program services are provided on an individual basis rather than in group settings. This is due to the lower number of referrals from the rural areas which we service. As well, the geographic area is spread out and creates many issues which are not conducive to group formation and sustainability. It is very difficult to have clients attend programming at the same time when they are dealing with travel issues related to costs, distance and transportation availability. As well, several of our rural clients try to maintain work schedules in their own area, in another town or another province while they are a client of the John Howard Society. These factors are expected to continue into the new year and the future.

During the first quarter of this year, due to government cuts, the West Coast John Howard Society lost the services of our employment counsellor, Rhonda Marsden. Her presence is greatly missed, not only for the wonderful person she is but for the knowledge and training she had to meet the needs of our clients, assist with managing their risk to reoffend, and in identifying and working towards obtaining their educational and employment goals. Clients are encouraged to utilize the supports that are available in the community but they often report that they feel lost in the system. We remain hopeful that we will once again be working side by side with a full time employment counsellor as we are missing a very important link to providing effective services and programs for our clients.

In the second quarter, CBIP staff and other John Howard Society staff moved from our Neptune location to the Training Centre behind West-Bridge House. This was a move we planned to do in the future but also due to budget cuts, we had to make the transfer before the planned renovations could be done. This meant that our Regional Director, Charlie Young, had to move to West-Bridge House due to lack of space. This, along with all the other changes the move brought were adjustments for us and there were bumps and stumbling blocks along the way. However, we have been continuing to adapt to our new environment and do what we can to make it an inviting and comfortable place for our clients to attend.

Through all the changes and adjustments, the year went quickly. During the fourth quarter, we attended a Violence Risk Assessment presentation done for us by Amanda Antle of the Learning Resources Program. It was very informative and we look forward to obtaining risk assessment manuals/training in the new year to assist us with improving client services. We also hope to have sex offender risk assessment training early in the next quarter and this will help prepare us to once again offer a sex offender treatment program on the West Coast.

John Howard Society Week was celebrated during February of this quarter. CBIP staff once again enjoyed the annual staff luncheon with presentation of service awards. We also attended an Open House during the same week. This was the first held at our new location and the comments we received from our community partners were very positive.

It was another successful and enjoyable week and a time to be reminded of the positive work our agency does and the vital role we play in the successful rehabilitation of offenders.

Conclusion

The 2013-14 year will be remembered as a year of loss, upheaval, and change. However, the John Howard Society of Newfoundland and Labrador endured the numerous setbacks and challenges and together we are continuing to provide effective services for our clients. Staff and clients of CBIP are adjusting to our new location and the changes this year brought; and we are very pleased that even with all the setbacks our program encountered, our direct client service hours increased this year. However, we will continue to seek further support because as we continue to improve the services of the Community Based Intervention Program, we strengthen and improve our society as a whole.

We once again want to thank our Executive Director, Cindy Murphy; Regional Director, Charlie Young; Department of Justice staff including Fran Cumby and Probation Officers in Stephenville and Corner Brook. As well, our many thanks and much appreciation go to Marvin McNutt, Director of the Learning Resources Program and to other staff on the East Coast who are always quick to be of assistance whenever a request is made, questions are asked, or information is needed. They truly are always there for us and are extremely supportive.

In closing, we thank our fellow west coast staff for their continued support. With optimism and vigor, we look forward to working with all of you in 2014-15.

Daphne O'Keefe, Program Director

**Community Based Intervention Program (CBIP), Stephenville
Program Report for the period of April 1, 2013 – March 31, 2014**

Table 1 – Client referrals and intervention outcome 2013-2014

Program	CORE	MVP (M)	RR (M)	AM (WCC)	SAP	IDW	IPVP (W)	MIMOSA	Totals
Carried Forward	9	8	8				1	12	38
New Referral	28	16	1				2	24	71
Assessed	18	16	1				1	23	59
Accepted	18	16	1				1	22	58
Not Accepted								1	1
Terminated	6	2						7	15
Withdrawn	10	5	7				1	10	33
Completed	4	4	2				1	9	20
Carry Forward	17	13					1	9	40

Table 2 – New Referrals 2013-2014

Referral Source	Stephenville	Corner Brook	Port Aux Basques	Total
Probation	30	11	1	42
Conditional Sentence	7	2		9
WCCC				
Self – Referral				
Parole-Probation	6			6
TA	14			14
Totals	57	13	1	71

HORIZONS PROGRAM

The John Howard Society was successful in obtaining funding from Advanced Education and Skills to run another Horizons Program in Stephenville. This was the sixth time the program was offered by the John Howard Society.

The Program targets individuals over the age of twenty-nine within the Bay St. George region who has been in conflict with the law and may exhibit lower levels of literacy, job skills and education. This program assists in the rehabilitation of offenders and ex-offenders and helps them make a successful transition directly back into the workplace or other career paths. The program started on June 9, 2013 and finished April 2014. Five participants started with one successfully completing the program.

As in previous programs, this year's Horizons program included a four week orientation that helped the participants prepare for their job placements. Included in the orientation were sessions on employability skills, resume writing, interview preparation, and employer expectations. Participants also completed Occupational Health and Safety Worker Health and Safety Representative Certification training, WHMIS, and First Aid certification.

Following the orientation and job search each participant was successful in finding an employer to the opportunity to do their 26 week job placement. The funding in the contract from AES provided for sponsorship of 877 hours for each of the five participants. Throughout the program the Coordinator maintained a close working relationship with the participants and employers.

While participating in their job placements the participants were required to attend 15 bi-weekly workshops. Workshop topics were carefully selected so as to provide the participants with relevant information to enhance their: personal skills and development, on the job performance and to familiarize them with the various programs and services offered throughout the region. As well topics were added following feedback and requests from the participants. The workshops provided interactive communication and a forum to voice any concerns or suggestions regarding the Program or the work placement.

The successful completion rate for this year's program was very disappointing. Just one participant was successful in completing all parts of the program. The other four Horizons participants were faced with challenges and issues that resulted in them having to discontinue the program. Two participants had substance abuse issues which resulted in them withdrawing from the program; another participant was unable to securing a placement and one was displaced from his job placement following the passing of his employer. Every effort was made to assist all participants to be successful in the program but unfortunately the mitigating factors that resulted in the participants' withdrawal were outside the coordinator's control.

During this year's program I thoroughly enjoyed working with the clients and the participating Employers. I am looking forward for the start of the next program. I would like to extend thanks to the Department of Advanced Education and Skills for the financial and professional support, to the Stephenville business community for supporting our program through providing placements for the participants, and to all those who contributed to the success of the program through participating in our workshops and sharing your knowledge with our clients.

Leanda Morris, Horizons Coordinator

LINKAGES PROGRAM

The John Howard Society was successful in obtaining funding from Advanced Education and Skills to run another Linkages Program in Stephenville in 2013-14.

The Program targets youth age 18 to 30 years within the Bay St. George region, who have completed Level 11 High School (been out of school a minimum of six months) and not be a post-secondary graduate, have demonstrated limited work experience, not having made a successful attachment to the labour market and not EI eligible. This program assists youth, who had conflict with the law, make a successful transition directly back into the workplace or other career paths. The program started on September 9, 2013 and finished in April 2014. Seven participants started with one successfully completing the program.

At the start of the Program the Horizons Coordinator facilitated a four day orientation with detailed presentations to help the participants be prepared for their job placements. Following the orientation a job search was conducted by the participants to identify an employer who would be willing to sponsor a 26 week job placement. All participants were successful in find a job placement. Throughout the program the Coordinator maintained a close working relationship with the participants and employers.

While participating in their job placements the participants were required to attend monthly workshops and complete the Employment Readiness scale, a tool used to track their progress.

The successful completion rate for this year's Program was very disappointing. Just one participant was successful in completing all parts of the program. Three clients had serious substance abuse issues of which two breached their parole conditions and were returned to jail and one self-terminated the program; another client had to discontinue due to a health issue related to a pre-existing medical condition; one participant, a single mother, was having difficulty getting a baby sitter and made the decision to stay at home until her children are older and the other client was terminated from her placement due to attempted fraud. All avenues were exhausted in helping clients succeed in the program.

During this year's program I thoroughly enjoyed working with the clients and the participating Employers. I am looking forward for the start of the next program. I would like to extend thanks to the Department of Advanced Education and Skills for the financial and professional support, to the Stephenville business community for supporting our program through providing placements for the participants, and to all those who contributed to the success of the program through participating in our workshops and sharing your knowledge with our clients.

Leanda Morris, Linkages Coordinator

THE LORETTA BARLETT HOME FOR YOUTH

The Loretta Bartlett Home for Youth is a co-ed six bed facility for young offenders. While serving their sentences in a supportive, non-institutional environment, our youth are encouraged to access educational programs as well as psychological, medical and other professional services that are available within the community. The staff, at our facility provides guidance and support in helping our young people become independent and responsible individuals. It is our goal that youth under our care will acquire the skills to enable them to become positive role models within the community and be successful in future endeavors. This is accomplished in part through education, employment, volunteer work, job skill programs and life and social skills training.

Referrals

Referrals to the Loretta Bartlett Home for Youth are received from the Department of Child Youth and Family Services. Young offenders who stay at The Loretta Bartlett Home For Youth are either sentenced to a period of Open Custody by the Youth Court or can be placed on an Order to Reside Designation by the Director of Youth Corrections.

There were 15 admissions resulting from court orders; six males and three females in Open Custody; three males and three females were Order to Reside. Geographically, out of our 15 referrals, there were seven from the Western region, six from Eastern and two from Central. The total number of days that youth was in this facility increased by 1% (1077) from previous reporting year (1046).

Education

Where possible all youth are registered in a suitable academic program. If a youth cannot be enrolled in an educational program then alternate arrangements are pursued. When youth are of legal age and refuse the opportunity to attend school they are encouraged to find employment in the community. All youth in our care are required to participate in in-house educational programming.

A very important part of our mandate is to continue to foster positive relationships with our local schools. All youth in our care during the academic school year were enrolled in an educational program under the supervision of the Department of Education. Four residents attended our local high school on a full-time basis; five residents had full-time enrolment in Pathfinders doing credit recovery; two residents attended full-time local junior high; and another male did school work at the home. One male was employed full-time as he had already completed high school on his admission. Two residents did not attend school as it was summer vacation and two residents were enrolled full-time to begin with but went unlawfully at large prior to attending.

A mandatory group session for all residents occurs in house twice weekly. Topics may include drugs/alcohol; anger management; nutrition; group dynamics; and other topics related to life skills and personal development. Supervised internet access for research and recreational purposes is provided. We encourage the residents to be active in educational and cultural activities such as visits to the public library, museum tour, local paper mill tours, nature hikes and other educational activities.

Recreation and Leisure

Recreation and leisure activities are important components of our overall programming. All youth had the opportunity to go swimming at the Arts and Culture Centre and Margaret Bowater Park. Residents attended the Forever Young Fitness Centre where they have the opportunity to lift weights or use the cardio equipment. Other activities include going to a movie, bowling, skating, and going for a leisurely walk and hikes with our staff. Residents also enjoy playing card, board games, lifting weights, basketball, street hockey, Play Station 3 and computer games.

One male and female resident attended Community Youth Network Adventure Camp for a week which involved river rafting, caving and hiking.

One male resident attended Community Youth Network Mixed Martial Arts and floor hockey program. One male attended a local gymnastics program sponsored by Salto Gymnastics.

Community Treatment and Support Services

Some of the residents of the program have complex needs which require specialized intervention. Through their social workers and family doctors they can be linked with professionals from Mental Health and Addiction Services, educational services, public health, and medical Services. All youth are required to meet with our liaison social worker at least once per week.

Two males attended a nine week program called Guys Group which looks at healthy relationships, coping skills and respect. Two other male residents attended 'Aiming for Change', a nine week program sponsored by the Community Youth Network.

One female resident attended Girls Circle at the Community Youth Network which offered sessions on healthy relationships and coping skills while one male attended a parenting program for new parents.

One female resident completed community service at the local Salvation Army Soup Kitchen and at the local Women's Centre.

Training

All staff have completed Suicide Assist, and Emergency First Aid. Staff also attended information sessions on Universal Procedures and Hepatitis C that were sponsored by Western Regional Coalition to End Violence.

Public Relations

The facility coordinator is co-chair of the steering committee for the *Community Youth Network* committee and community representative on the 'Corner Brook High School Counsel and Community Coalition for Homelessness'. Our community partners include Community Youth Network, YMCA, Salvation Army, Western School District, Comfort Inn, Western Health and RNC.

Occupational Health and Safety Committee

The Occupational Health and Safety Committee meet on a quarterly basis. The committee meeting provides a forum for communication between the employer and the workers to address health and safety concerns in the workplace. I am pleased to report there were no major safety issues reported this year.

John Howard Society Week - February 2013

During John Howard Society week the facility hosted a very successful Open House with community partners and staff. A bowling tournament was also held with staff and residents.

Final Comments

2013-14 was a rewarding but challenging year for the program. Because of their unfamiliarity with the community and distance from families, residents from outside the region were challenged with their reintegration in the open custody environment and in particular reintegration into a new school environment. With the support of all the staff, Cindy Murphy, Executive Director, Charlie Young, Regional Director, and our funding partner Child Youth Family Services especially Valerie Chaulk, Steven Gill, Ashley Chafe, Mike Kelly, Brian Park and Shirley Terry we were able to fulfil our mandate. Also, thanks to bookkeeper Donna Jenkins, Director of Finance, Joanne Symonds and Paul Riley from the Western School District.

Rosemary Mullins, Coordinator

BOARD OF DIRECTORS AND PROVINCIAL OFFICE LIST

JHSNL Board of Directors 2013-14

Bryan Purcell, President
Phonse Miller, Vice President
Bonnie Abbott, Secretary/Treasurer
Catherine Gogan, Past President

Joan Atkinson
Donna Burke
Bill Janes
Paul Ludlow
Leslie MacLeod
Debbie Sue Martin

Paul Riley
Michelle Short
Dick Spellacy
Mike Tobin
Gwen Watts

Provincial Office

Cindy Murphy, Executive Director
Joanne Symonds, Director of Finance
Susan Wight, Administrative Coordinator

STAFF AND VOLUNTEERS

Howard House Staff

Director – Rod Harris
Residential Counsellor – Val Flynn
Addictions Coordinator – Bill Ranson
Facilitators – Rob Channing, Christy Spracklin
Prison & Family Services Coordinator – Julie Philippe
Residential Support Worker – Jason Kelloway
Residential Staff – Nat Hutchings
Night Supervisors – Janet Merlo, Julia Snook
Office Manager – Susanne Rendell
Relief Staff – Tara Bolt, Ryan Holwell, Travis Inkpen, Rhonda Layman, Stephen Parsons, Caitlin Penton, Matthew Strowbridge, Jackie Warfield

Howard House Volunteers

Brittany Abbott, Katie Adams, Ashlee Boyd, Travis Buckle, Mike Cahill, Jonathan Candow, Courtney Clarke, Meagan Corcoran, Nicole Cranford, Kim Crocker, Jillian Cuff, Stephanie Dawe, Jill Donovan, Shari Fitzgerald, Kate Fradsham, Andrew Gillard, Sherri Groves, Geoff Hall, Jessica House, Travis Inkpen, Justin Mahon, Tiffany Mitchell, Will Pinsent, Stacey Putt, Robert Rowe, Matthew Rypien, Renee Smith, Sasha Smith, Katie Walsh, Sylvia Walsh and Colin Young.

C-STEP Staff

Director (On leave) – Carolyn Hapgood
Senior Program Facilitator – Ashely Dawe
Program Facilitator – Chris Tilley
Youth Services Facilitator – Kathy Lewis
Employment Services Program Facilitator – Graham Lucas
EAS Coordinator – Laura Strong*
Administrative Assistant – Jackie Warfield*

C-STEP Volunteers – Computer Skills Tutoring:

Kelly Bennett, Mike Cahill, Stephanie O’Rielly, Jillian Mason, Tiffany Wall, Colin Young

** No longer with C-STEP*

Home for Youth Staff

Coordinator - Don Vincent
Senior Counsellor - Darren Pelley
Full-time Counsellors - Ken Antle, Scott Conway, Bonnie Mogridge
Part-time Counsellors - Sean Fowlow, Paul Noftall, Edwin Riggs*
Overnight Supervisors - Chris Keats, Margie Harris*, Dan Lidstone
Relief Counsellors - Graham Lucas, Karen Pennell, Kathy Lewis, Rick Bishop, Kim White, Rick
Parsons, Ashley Dawe, Dave Vincent, Amanda Murray, Nicole Aylward, Simone Lilly, April
Murphy, Scott Kielly, Emma Salt, Raylene Noftall, Andrew Peddle

Home for Youth Community Support Staff

Coordinator - Don Vincent
Part-time - Scott Kielly

** No longer with the Home for Youth*

Learning Resources Staff

Director - Marvin McNutt
Senior Program Facilitator – Tracy Elliot
Program Facilitator – Doug Jackson
Program Facilitator – Amanda Antle
Program Facilitator – Susan Ball
Program Facilitator – Ryan Holwell*
Program Facilitator – Robin Collins*
Office Manager – Linda Fisher
Office Manager (Job Share) – Lorraine Reynolds*

Learning Resource Volunteer – Sex Offender Treatment Manual

Forensic Psychologist - Stephanie Cull

** No longer with Learning Resources Program*

Regional Director

Charlie Young

West-Bridge House Staff

House Director - Charlie Young (Acting)
Residential Counsellor - Vacant
Residential Full Time Staff - Sherrie Chaulk, Shelly Duffett, Amy Peters
Residential Staff/Relief Worker - Cory Hefford
Relief Staff - Carol Anne Caines, Val Cornect (on leave), Rhonda Critchley, Corey Domini, Chantal Drake, Crystal Formanager, Vanessa Skinner (on leave)

The Loretta Bartlett Home for Youth Staff

Coordinator – Rosemary Mullins
Senior Counsellor – Regina Mitchell
Permanent Counsellors – Paulette Burrridge, Janice Cecire*, Rodney Dyke, Janice Murphy, Sheldon O\Neil, Danica Power, William Short, Janice Smith
Casual Counsellors – Kaitlyn Coombs, Kate Evans, Janna Hartson, Natalie Hynes, Amanda Power, Judy Snelgrove, Jennifer Walters

Loretta Bartlett Home Volunteer

Volunteer - Paul Riley

**No longer with the Loretta Bartlett Home for Youth program*

COMMITTEES – ST. JOHN'S

Executive Committee

Bryan Purcell
Phonse Miller
Bonnie Abbott

Personnel Committee

Donna Burke
Cindy Murphy
Bryan Purcell
Michelle Short

Scholarship Committee

Joan Atkinson
Catherine Gogan
Cindy Murphy

Nomination Committee

Bryan Purcell, Chair
Joan Atkinson
Paul Ludlow
Phone Miller
Cindy Murphy, Ex-officio

ANNUAL GENERAL MEETING MINUTES

Leaside Manor, St. John's, NL, September 4, 2013

Provincial Board President and Chair, Bryan Purcell, welcomed approximately 30 people who attended the AGM. The minutes from the Annual General Meeting of 2012 were reviewed and adopted. The agenda for the 2013 AGM was distributed and approved.

(Motion adopted: Dick Spellacy/Donna Burke)

The President's Report for the year 2012-13 was tabled and reviewed by the President, Bryan Purcell. Bryan highlighted areas of success and challenges over the past year including the reduction in funding for the John Howard Society and the negative impact it had on the Society. As a result of the cut backs, the challenge of developing new funding sources from both the private and government sector is in the process of being addressed. On a good note, the Society acquired three of its buildings through various processes and now owns all of its properties in St. John's, Stephenville and Corner Brook. Bryan thanked the staff, volunteers, managers and members of the Society for their contributions to a successful but difficult year.

The Executive Director, Cindy Murphy, tabled and reviewed her report. Cindy reported on the challenges that the Society had to face with regard to the funding cut backs, closing of offices, and impact on employees. In spite of the challenges, JHS assisted 1200 + people and their families this past year. Volunteers, both within the organization and outside, continue to enrich the Society with their help and dedication. Volunteers run the Board of Directors, teach computer skills, aid with the residential centers, support the Children's Christmas Party, visit inmates through the 1-2-1 visitation, run the HMP Library program and lend a hand in many more areas of the Society. Cindy mentioned that John Howard Society Week, which was held in February 2013, was a great success in highlighting the Society's services.

Bonnie Abbott presented the Treasurer's Report for 2012-13 which included the audited statements completed by the firm of Harris Ryan. As with the past year, the Society was once again very pleased with the process and deliverables Harris Ryan provided. With the acquisition of three of the Society's properties (West Bridge House in Stephenville, Home for Youth in St. John's and the Loretta Bartlett House in Corner Brook), the Society has very little long term debt. Detailed financial statements are available upon request.

(Motion adopted: Catherin Gogan/Dick Spellacy)

Nomination Committee Report

Cathy Gogan, Chair of the Nomination Committee conducted the nominations for the Board of Directors. Those who were nominated were Donna Burke, Bonnie Abbott, Debbie Sue Martin, Joan Atkinson and Mike Tobin. Paul Ludlow was nominated to fill a partial term left by departing board member Dieter Hayjek. There was one further nomination from the floor, JHS employee

Bill Ranson. President Bryan Purcell indicated that having an employee of the Society sit on the governing body of the organization would constitute a conflict of interest. Bryan referred to the Society's policy with respect to this situation. Based on this policy, he advised that the nomination could not stand. As there were no further nominations, nominations were closed and the six nominees listed above were approved.

Appointment of Auditors

A motion was proposed and carried to appoint Harris and Ryan as the Society's auditors for 2013-14.

(Motion adopted: Debbie Sue Martin/ Leslie MacLeod)

(Motion to adjourn: Dick Spellacy)

Susan Wight, Recorder



INDEPENDENT AUDITOR'S REPORT

To the Directors of The John Howard Society of Newfoundland and Labrador Inc

We have audited the accompanying combined financial statements of The John Howard Society of Newfoundland and Labrador Inc, which comprise the combined statement of financial position as at March 31, 2014 and the combined statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Combined Financial Statements

Management is responsible for the preparation and fair presentation of these combined financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of combined financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these combined financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the combined financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the combined financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the combined financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the combined financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the combined financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the Society derives revenue from fundraising and bequests the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Society and we were not able to determine whether any adjustments might be necessary to donations and fundraising revenues, excess of revenues over expenses, current assets and net assets.

Qualified Opinion

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the voluntary source revenues referred to in the preceding paragraph, the combined financial statements present fairly, in all material respects, the financial position of The John Howard Society of Newfoundland and Labrador Inc as at March 31, 2014 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

St. John's, Newfoundland and Labrador
August 13, 2014


CHARTERED ACCOUNTANTS

Suite 202 120 Stavanger Drive, St. John's, NL Canada A1A 5E8
Phone: (709) 726-8324 Fax: (709) 726-4525

JOHN HOWARD SOCIETY OF NEWFOUNDLAND AND LABRADOR INC

Condensed Balance Sheet

March 31, 2014	2014	2013
Assets		
Current assets	1,157,060	1,084,048
Investments	19,080	-
Capital assets	869,287	902,498
	<u>2,045,427</u>	<u>1,986,546</u>
Liabilities		
Current liabilities	346,567	343,050
Deferred revenue	12,839	48,967
Accrued severance	172,816	181,821
Long term debt	5,216	10,173
	<u>537,438</u>	<u>584,011</u>
Net Assets		
Donated surplus	435,000	435,000
Net investment in capital assets	424,115	452,607
Restricted	495,780	472,000
Unrestricted	153,094	42,928
	<u>1,507,989</u>	<u>1,402,535</u>
	<u>2,045,427</u>	<u>1,986,546</u>

Condensed Statement of Operations

Year ended March 31, 2014	2014	2013
Revenue	4,087,660	4,467,014
Expenses	4,005,986	4,474,202
Excess (expenditures over revenue) revenue over expenditures	<u>81,674</u>	<u>(7,188)</u>

Statement of Changes in Net Assets

Year ended March 31, 2014					2014	2013
	Net investment in capital assets	Restricted net assets	Donated surplus	Unrestricted net assets	Total	Total
Net assets, beginning of year	452,607	472,000	435,000	42,928	1,402,535	1,109,723
Excess revenue over expenditures	(33,211)			114,885	81,674	(7,188)
Endowments		15,000			15,000	
Other		8,780			8,780	
Capital asset additions						300,000
Repayment of long term debt	4,719			(4,719)		
Net assets, end of year	<u>424,115</u>	<u>495,780</u>	<u>435,000</u>	<u>153,094</u>	<u>1,507,989</u>	<u>1,402,535</u>